

## **Privacy Notice**

**This privacy notice tells you what we do with information we collect about you.**

### **1. Your personal data – what is it?**

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

### **2. Who are we?**

We are 5000Plus, a UK registered charity Reg. No. 1141180, and Robert and Jane Garratt, in their role as officers of that organisation are the data controllers (contact details below). This means they decide how your personal data is processed and for what purposes.

### **3. What information do we collect about you?**

We only collect information directly from you and with your consent. This information will usually consist of name, address, telephone number and email address. And if you have made a financial donation, whether you can Gift Aid it. If you are a beneficiary of the charitable work of 5000Plus, we may, with your consent, record testimonial details.

### **4. How do we process your personal data?**

The Data Controllers of 5000Plus comply with their obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To inform you of 5000Plus news and also to fundraise to promote the interests of the charity.
- Where financial donations are made, to maintain our own accounts and records (including the processing of gift aid applications) in compliance with the statutory requirements of the UK Charity Commission and HMRC (Revenues and Customs).
- Where working with partners overseas, to enable us to carry out appropriate managerial processes and to fulfil public benefit requirements in compliance with the requirements of the UK Charity Commission.
- Where you are a beneficiary of the charitable work of 5000Plus we may, with your consent, gather your testimonial details to promote the interests of the charity and to demonstrate public benefit.

### **5. What is the legal basis for processing your personal data?**

- Where for the purpose of keeping you informed about 5000Plus news and to fundraise to promote the interests of the charity – by your consent.
- Where financial donations are made - to comply with the statutory requirements of the UK Charity Commission and HMRC (Revenues and Customs).
- Where working with partners overseas – by your consent.
- Where you a beneficiary of the charitable work of 5000Plus and giving testimony – by your consent.

## 6. Sharing your personal data

Your personal data will be treated as strictly confidential and will not be shared with third parties except to fulfil our obligations to comply with the statutory requirements of the UK Charity Commission and HMRC (Revenue and Customs) where appropriate.

## 7. How long do we keep your personal data?

We keep data until its removal is requested or until the charity is dissolved. In the case of you making a donation, the data is kept until a period of six years is complete from your last donation made.

## 8. Your rights and your personal data

You have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which 5000Plus holds about you;
- The right to request that 5000Plus corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for 5000Plus to retain such data;
- The right to withdraw your consent to the processing at any time;
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*];
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/exercise of official authority); direct marketing and processing for the purposes of scientific/historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

## 9. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

## 10. Contact Details

To exercise all relevant rights, queries or complaints please in the first instance contact Rob and Jane Garratt (the Data Controllers) at 5000Plus 33 Hoyle Court Avenue, Baildon, Shipley, BD17 6EY UK Email [fivethousandplus@yahoo.co.uk](mailto:fivethousandplus@yahoo.co.uk) Tel. +44 1274 591230.

You can contact the Information Commissioners Office on +44 303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.